



# RETIRED MEMBER QUARTERLY EMPLOYMENT EARNINGS REPORT

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Employers who employ or re-employ a retired member who is receiving a pension from the OPSEU Pension Plan must use this form to report the employment earnings paid to the retired member during each calendar quarter. This includes retired members who have commenced their pension at the end of the year they turn 71 and have continued their employment. This form should also be used to report a retired member's termination of employment.

**IMPORTANT:** Please complete and submit this form to OPTrust within two weeks following the end of each calendar quarter. If you need to report employment earnings for more than one quarter, complete a separate form for each calendar quarter that the retired member was employed or re-employed. Please avoid reporting delays as retired members may be required to repay significant pension overpayments to OPTrust.

## A – Retired Member Employment and Earnings Information

Last Name First Name OPTrust ID or Employee Number

1. For which calendar year and quarter is your organization reporting employment earnings for the retired member (*select only one quarter*)

**Calendar Year:**

**Quarter:** Jan 1 to Mar 31 Apr 1 to Jun 30 Jul 1 to Sep 30 Oct 1 to Dec 31

2. For all pay dates that fall within the calendar quarter indicated above, enter the total gross employment earnings that were paid to the retired member including statutory holiday pay, but excluding vacation pay and overtime pay.  
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3. Enter the date the retired member was employed or re-employed.

**Date of Employment** (Day-Month-Year)

4. If the retired member's employment has ended, enter the termination date.

**Date of Termination** (Day-Month-Year)

## B – Employer Information

Employer Name Employer Contact Name

Telephone Number Email Address

Signature Date (Day-Month-Year)